



केन्द्रीय रेशम प्रौद्योगिक अनुसंधान संस्थान
केन्द्रीय रेशम बोर्ड

(मुख्य मंत्रालय - भारत सरकार)

बी टी एम लेआउट मडियाला बंगलूरु- 560068

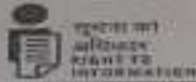
CENTRAL SILK TECHNOLOGICAL RESEARCH INSTITUTE
CENTRAL SILK BOARD

(Ministry of Textile - Govt. of India)

B.T.M. Layout, Mahvala, Bengaluru-560068



ISO 9001:2015 CERTIFIED ORGANIZATION
Certificate No. 84124



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No. CSB/CSTRI/BNG/Estt-Imp-A/2019-20

Date: 15-09-2020.

OFFICE ORDER

Sub: Consolidated Revised Guidelines on the measures to be taken by Ministries / Departments of Government of India, State / UT Government and State / UT authorities for containment of COVID-19 in the country – **Guidelines for Phased Re-opening (UNLOCK-4)-For CSTRI, Bangalore- Regarding**

In continuation to this Office letter No. CSB/ CSTRI/ BNG/ Estt-Imp-A/2019-20 Dated: 14-08-2020 (available on website www.cstri.res.in and www.csb.gov.in), the officials shall follow the instructions of Ministry of Home Affairs, Govt. Of India, vide No.MHA OM NO. 40/3/2020 DM - I (A) dated 29/8/2020 (available on website www.cstri.res.in and www.csb.gov.in) for necessary compliance. The following list of Scientists / Officers and staff of CSTRI Main Institute shall attend the duty during the period **from 16th September 2020 to 30th September 2020 (except General Holidays)**.

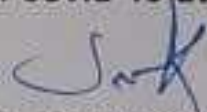
Those Officers / staff who are not included in the duty roster shall work from home should be available on telephone, mobile phone, electronic means of communications at all times and if required report for the duty in exigencies if called by their Controlling Officers, except in cases of quarantine or areas in containment zones. Officials working from home shall be deemed to be on duty. The Officers and staff should not leave their Headquarters without proper permission. All Group-A Officers from the level of Assistant Secretary/ Assistant Director/ Scientist-B and higher drawing functional pay in the Level of 10 and beyond, shall attend office in full strength. This is for necessary compliance.

List of Officers/ staff Attendance from 16th September 2020 to 30th September 2020

Designation	Name of the Officer / Official
Superintendent (Admin.)	Smt.P.K.Uma Smt.N.Rajalakshmi
Assistant Superintendent (Admn.)	P. Shivakumar /Shri V. N. Ramakrishna (Alternate days) Smt. Arul Jyothi. M, Sri.Shivakankala, ALIO/ Sri.Choubey.L.N, Sr.Hindi Translator (Alternate days) Sri.N.Mahadev, A. Supdt Sri.Nagabhushana A. Supdt Smt. S. Saraswathy Devi Shri T. Laxman.UDC Smt.Manjula A. Supdt

	Sri Chandran G / Sri R. Narasimha murthy (Alternate days) Smt H.D. Padmini, A Supdt
Upper Division Clerk	Smt. S. Uma, UDC Shri M. Ravishankar, UDC Smt Valli, UDC
Junior Engineer	Sri Sannamaranna JE/ Shri C. Bandagaraiah (alternate days)
Technical Assistant (R&S)	Shri R. Shambu Katey / Shri Shivkumar Nerli (alternate days) Sri B S Hubballi / Sri S. Surkhi (alternate days) Sri. Hanumanth / Sri Meganathan JE (alternate days) Shri C.K. Ramesh / Sri Hemadri Koppal (alternate days) Shri S.K. Murali/ Shri Sangappa Shirol (alternate days) Shri Ashok Desai/ Sri. Ramesh Sugur (alternate days) Shri Ashok Lakshman Rao Deole. Statistician
Technician	Shri Nagesh Rao/ Shri T.G. Siddeshwara, Asst. Tech (alternate days)
Assistant Technician	Shri Lokesh Halikatti / Smt. Nagaratna, T A (alternate days) Shri Shankarappa TA / K.V. Ramana Murthy (alternate days)
Staff Car Driver (Grade-II)	Shri Umesha / Sri. Gopalakrishna (alternate days) Shri. Ramesh Kumar / Shri R.M. Swamy (alternate days)
Multi-Tasking Staff	Shri V. Jagadeeswara Rao / Sri. Surya prakash (alternate days) Shri H.C. Subramanya / Shri R. Lakshminarayan (alternate days) Shri B.N. Gangadaraiah / Smt. Gangamma (alternate days) Shri Subburaju / Smt. Nethravathi (alternate days) Shri Laxminarayan Shri S. Ramesh Shri K.B. Krishna Murthy

Note: The Officials who are attending duties connected with COVID-19 assigned by BBMP, Bengaluru, Govt. of Karnataka, shall report back to duty as per the above duty roster after their relief from BBMP/ covid-19 duty.


Dr. Subhas V Naik
Director

To All Officers / Officials of CSTRI, Bangalore.