



केन्द्रीय रेशम प्रौद्योगिक अनुसंधान संस्थान
केन्द्रीय रेशम बोर्ड

(यस्त्र मंत्रालय- भारत सरकार)

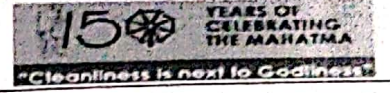
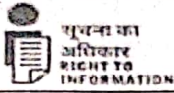
बी.टी.एम. लेआऊट मडियाला बेंगलूरु- 560068

CENTRAL SILK TECHNOLOGICAL RESEARCH INSTITUTE

CENTRAL SILK BOARD

(Ministry of Textile - Govt. of India)

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No. CSB/CSTRI/BNG/Estt-Imp-A/2019-20

Date: 22.05.2020

OFFICE ORDER

Sub: Consolidated Revised Guidelines on the measures to be taken by Ministries / Departments of Government of India, State / UT Government and State / UT authorities for containment of COVID-19 in the country – **For CSTRI, Bangalore- Regarding.**

In continuation to this Office letter No. CSB/CSTRI/BNG/Estt-Imp-A/2019-20 Dated: 20.05.2020, all the Scientists / Officers and staff of CSTRI Main Institute are hereby advised to note that in addition to the revised guidelines issued by Ministry of Home Affairs vide letter No.MHA OM NO. 40/3/2020 DM - I (A) dated 17/5/2020 which is available in websites: www.csb.gov.in and www.cstri.res.in, additional guidelines have been issued by the Ministry of Personnel, Public Grievances and Pensions (DoPT) dated 18th May 2020 regarding attendance for preventive measures to be taken to contain the spread of Novel Coronavirus (COVID-19) which is also available in CSTRI website: www.cstri.res.in.

As per the said DoPT guidelines, for regulating the attendance of Officers and staff below the level of Deputy Secretary, roster has to be prepared to ensure that 50% of Officers and staff attend office on every alternate day. Those Officers / staff who are not required to attend office on a particular day shall work from home should be available on telephone , electronic means of communications at all times.

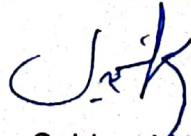
In this regard, the Officers/ Officials of CSTRI mentioned below shall attend Office from 26th May 2020 up to 29th May 2020. This is for necessary compliance.

Office Attendance from 26th May, 2020 to 29th May, 2020

All Group-A Officers from the level of Deputy Secretary and higher Posts shall attend Office in full strength.

Designation	Name of the Officer / Official
Scientist	Dr.Brojeswari Das Sc-C/ Miss.Abhilasha,Sc-B
Superintendent (Admn.)	Smt.P.K.Uma Sri.Rajiv Mahajan

Senior Statistician	Shri Ashok Laxmanrao Deole/ Smt. S. Uma, UDC (alternate days)
Assistant Superintendent (Admn.)	Shri Nagendra / Shri V. N. Ramakrishna (alternate days) Smt. Arul Jyothi. M./Smt. K. Valli, UDC alternate days Smt. H.D. Padmini/ Shri M. Ravishankar, UDC(alternate days) Smt. S. Saraswathy Devi/P. Shivakumar (alternate days)
Upper Division Clerk	Shri T. Laxman
Junior Engineer	Shri Sanna Maranna/ Shri C. Bandagaiah (alternate days) Shri K.R. Lakshminarayana
Technical Assistant (R&S)	Shri R. Shambu Katey Shri Ramakrishnappa Alur Sri.Srikanth Goandkar/ Smt.Nagaratna, (alternate days) Shri S. Anandan/ Sri. Hanumanth Shri Padamkar A Kudche Shri C.K. Ramesh Shri Purushottam Shri Sangappa Shirol Shri Ashok Desai Shri Sumith Kumar Shri S.K. Murali Shri Sirajuddin Surkhi
Technician	Shri Nageshrao/Shri T.G. Siddeshwara, Asst. Technician (alternate days)
Assistant Technician	Shri Lokesh Halikatti Shri A. Jayachandran /K.V. Ramana Murthy (alternate days)
Staff Car Driver (Grade-II)	Shri Umsha Shri M. Govindaraju / Shri R.M. Swamy (alternate days)
Multi-Tasking Staff	Shri R. Subba Raju / Shri V. Jagadeeswara Rao (Alternate days) Shri Suryaprakash, K.S. / Smt. Nethravathy (alternate days) Shri B.N. Gangadaraiah / Smt. Gangamma (alternate days) R. Laxminarayan/ S. Ramesh (alternate days) K.B. Krishna Murthy (till 30/5/20)


Dr. Subhas Naik
Director

To All Officers / Officials of CSTRI, Bangalore.